

TAO-Pilipinas, Inc. (Technical Assistance Organization)

**THE YOUNG PROFESSIONALS ORIENTATION & TRAINING PROGRAM (YP-OTP)****APPLICATION FORM****Part I: Instructions**

A complete application for the 7-day Orientation Workshop on Social Housing scheduled on October 19-25, 2011 must include the following:

1. Completed Needs Assessment Form (part III)
2. Completed Referee Report Form (professional or academic referees)
3. Interview with TAO-Pilipinas.

Please print the information clearly, using black or blue ink.

Send all application materials to:

Geraldine R. Matabang

TAO-Pilipinas, Inc. 27-A Matiyaga St., Barangay Central, Diliman, Quezon City 1100

OR email completed e-file of application to **yp.taopilipinas@gmail.com**

Deadline for receipt of application are as follows:

**Sponsored** participants: **August 31, 2011**

**Non-sponsored** participants: **September 16, 2011**

*Target Participants:*

- Young professionals, 21 to 40 years old, and practicing Architecture, Engineering (Civil, Geodetic, Sanitary, Mechanical, Electrical), or Environmental Planning;
- 3<sup>rd</sup>-5<sup>th</sup> year undergrad students and graduate students (in disciplines mentioned above);
- Young Professionals in Local Government Units, Non-Government Organizations, and Private Architectural, Engineering and Planning Firms;
- As much as possible, an equal number of male and female applicants will be selected as workshop participants.

*Criteria for selection of YP Workshop participants:*

Level A: willingness to work with urban poor communities; strong inclination to go into community development work; and openness to learn and practice alternative development approaches in housing

Level B: high level of consciousness about housing issues; experience in working with urban poor communities; and experience in working with socialized housing projects

Level C: commitment to go into community development work

**Part II: Personal Details**

**Name:**

**Age:**  **Gender:**  **Civil Status:**

**Date of Birth:**  **Place of Birth:**

**Address:**

**Phone:**  **Fax:**  **Mobile:**

**Email:**

**Educational Background:**

DEGREE/COURSE	NAME OF SCHOOL/INSTITUTION	ADDRESS OF SCHOOL/INSTITUTION	INCLUSIVE DATES (From – To)
Secondary (High School):			
Undergraduate Course:			
Graduate Studies:			

### Part III: Needs Assessment

1. How did you learn about this activity?

2. Membership in any student or professional organization:

ORGANIZATION	POSITION	DATE OF MEMBERSHIP

3. Present Professional Situation (if applicable):

Name and address  
of employer:

Job Title:

Type of Organization:  
(gov't, NGO, academe, private)

4. Relevance of workshop to present work or studies:

What do you expect from the workshop? Please list some learning objectives you have for this workshop. (Visit [www.ypws.tao-pilipinas.org](http://www.ypws.tao-pilipinas.org) for workshop details)

Are there any projects/initiatives relating to the workshop theme in which you have been involved? If so, please describe briefly.

5. Are there any specific topics or issues you would like to have included/addressed in this workshop?

6. From the topics listed below, please indicate with a check (✓) those which you are familiar with.

**A. Building & Housing Laws and Policies**

- 1) National Building Code
- 2) BP 344 - Accessibility Law
- 3) PD 957 - Subdivision & Condominium Act
- 4) BP 220 - Economic & Socialized Housing
- 5) UDHA - Urban Development & Housing Act
- 6) Comprehensive Land Use Planning
- 7) CMP - Community Mortgage Program
- Others, please specify:

**C. Sustainable Building Design Issues**

- 1) Energy-efficient buildings
- 2) Rainwater harvesting
- 3) Passive cooling design
- 4) Alternative energy sources
- 5) Alternative building materials
- 6) Disaster-resilient building technologies
- Others, please specify:

**B. Environmental Laws**

- 1) Clean Water Act
- 2) Clean Air Act
- 3) Ecological Solid Waste Management Act
- 4) Disaster Risk Reduction Management Act
- Others, please specify:

**D. Other Topics**

- Community Organizing
- Heritage Conservation
- Indigenous Peoples Issues
- Gender / Women's Issues
- Social Entrepreneurship
- Micro-financing

7. Have you taken a similar course or training and volunteer works in the area of social housing? If so, please list below.

TRAINING/SEMINAR	DATE	ORGANIZATION W/C CONDUCTED TRAINING	VENUE
1.			
2.			
3.			
COMMUNITY VOLUNTEER WORK	DATE	SPONSORING ORGANIZATION	VENUE
1.			
2.			
3.			

8. A limited number of applicants (especially students) will be considered for sponsorship covering workshop registration fees. Please indicate if you are requesting sponsorship.

**I wish to be considered for sponsorship**  **yes**  **no**

*Note: Sponsored participants are required to render 160 hours of volunteer work or OJT work (without allowance) for TAO projects within the period November 2011 to May 2012. If the sponsored participant is unable to fulfill this obligation, he/she shall repay TAO-Pilipinas the full registration fee of PhP7,500.*

**I wish to pursue this application even if I am not offered sponsorship**  **yes**  **no**

**I am being sponsored by an external organization**  **yes**  **no**

If yes, please indicate your source of funding support: \_\_\_\_\_

9. Are you interested in undergoing the YP Internship after the 2011 YP Workshop? (For more information about the YP Internship Program, visit [www.ypws.tao-pilipinas.org](http://www.ypws.tao-pilipinas.org)) If yes, please indicate your planned timeframe for internship at TAO-Pilipinas.

I declare that I have read the instructions on this application form and that, to the best of my knowledge, the information provided by me is true and complete in every particular.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE OVER PRINTED NAME

TAO-Pilipinas, Inc. (Technical Assistance Organization)

**THE YOUNG PROFESSIONALS ORIENTATION & TRAINING PROGRAM (YP-OTP)**  
**REFEREE REPORT in support of YP-OTP APPLICATION**

**APPLICANT'S DETAILS:** (TO BE COMPLETED BY APPLICANT)

Name of Applicant: \_\_\_\_\_

Age \_\_\_\_\_ Sex \_\_\_ M \_\_\_ F Address \_\_\_\_\_  
 Date/Place of Birth \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Civil Status \_\_\_\_\_ Mobile \_\_\_\_\_  
 Email \_\_\_\_\_

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**REFEREE'S DETAILS:**

Referee's Name: \_\_\_\_\_  
 Referee's Position: \_\_\_\_\_  
 Age: \_\_\_\_\_ Sex : \_\_\_ M \_\_\_ F Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Mobile: \_\_\_\_\_ Email : \_\_\_\_\_

Note to Referees

Please print the information clearly using black or blue ink. Your written report is regarded as **important** and may be referred to in detail during the selection process.  
Please send the completed form to: TAO-Pilipinas, Inc., 27-A Matiyaga St., Barangay Central, Diliman, Quezon City 1100. We shall not acknowledge receipt of this form but we thank you now for your help.

**REFEREE'S QUESTIONS:**

- For how long and in what capacity have you known the applicant?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- What is your assessment of the applicant's intellectual, creative, critical, and communication abilities?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- In your opinion, is the applicant suitably motivated towards the training-workshop's objectives? What do you consider to be his/her principal qualities?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- If you wish to add further information you feel may be relevant, please do so here or add another sheet.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I declare that I have read the instructions on this referee report form and that, to the best of my knowledge, the information provided by me is true and complete in every particular.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
REFEREE'S SIGNATURE OVER PRINTED NAME

**THE YOUNG PROFESSIONALS ORIENTATION & TRAINING PROGRAM (YP-OTP)**  
**ENDORSEMENT FOR SPONSORED PARTICIPATION**

A limited number of applicants (especially students) will be considered for sponsorship covering workshop registration fees. In exchange for participation in the 7-day training program without payment of fees, each sponsored participants is required to render 160 hours of volunteer work or OJT work (without allowance) for TAO projects within the period November 2011 to May 2012. If the sponsored participant is unable to fulfill this obligation, he/she shall repay TAO-Pilipinas the full registration fee of PhP 7,500.

The selected sponsored participants shall be asked to sign a *Sponsorship Offer and Acceptance Confirmation* that should be countersigned by an endorser-guarantor. As endorser-guarantor, you should have direct supervision of the applicant (as employer, supervisor, professor, etc.) especially during the period that the applicant is required to render volunteer work for TAO-Pilipinas. Your endorsement enables the applicant to be considered for the limited slots for sponsored participation in the 2011 YP Workshop.

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STATEMENT OF ENDORSEMENT

I, \_\_\_\_\_, am pleased to endorse \_\_\_\_\_ as  
(endorser's name) (applicant's name)

a sponsored participant in the 2011 YP Workshop on Social Housing on the basis of the applicant's qualifications and my knowledge of the purposes of TAO-Pilipinas – Young Professionals Program. I also affirm that I personally know the applicant and that he/she shall be able to fulfill the obligations required of him/her as a sponsored participant.

Signature : \_\_\_\_\_

Date : \_\_\_\_\_

Position : \_\_\_\_\_

Relationship to Applicant : \_\_\_\_\_

Comments (if desired) : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_